



**American School
of Bombay**

Our Mission

We inspire all of our students to continuous inquiry, empowering them with the skills, courage, optimism, and integrity to pursue their dreams and enhance the lives of other.

Job Description

Position Title: Learning Specialist Teacher / Coach
Division: Middle and High School
Supervisor: Divisional Principal

Contract: Initial two year contract

Position Summary:

The Learning Specialist / Coach (Academic Support teacher) provides academic support to students with identified learning needs. These include students with high achieving potential. They work in collaboration with the classroom teacher and academic support team to provide appropriate instruction to students, to scaffold learning, and to challenge and inspire confidence and success. The Learning Coach is a key member of the Individualized Learning Support team. The ideal candidate will bring a wide range of skills in supporting student learning. ASB is a highly collaborative school, one where we view the learning of students as the responsibility of all educators.

The ASB Mission and Core Values guide our work.

Responsibilities:

- Provide differentiated support for students, both high achieving and those with learning differences, through collaboration with mainstream teachers
- Develop and implement individual Student Support Plan (SSPs) using the Response To Intervention model
- Serve as a case manager for specific students that are in the Academic Support program
- Maintain regular contact with classroom teachers regarding students in the program
- Conduct screenings or assessments of students referred or as requested
- Collect, analyze, and collaborate with staff around student data, instructional practices and interventions
- Implement interventions and accommodations to match the individual needs of students, either within the regular classroom or in a pull-out situation outside the classroom
- Maintain up-to-date records of assessment, planning, reports, conferences, and communication with parents.
- Assist with the development of programs for students with emotional, social, behavioral and/or attention needs
- Provide written reports, letters and emails regarding students' programs, educational functioning, program participation and/or needs or concerns to parents and teachers
- Participate in ongoing professional development related to new research and developments in the field
- Represent Individualized Learning Support team on school wide or divisional task force

The Ideal Candidate Will Have:

- An understanding of applying the approaches to learning and demonstrated knowledge of integrating technology to enhance learning
- Excellent interpersonal and communication skills that promote collegial interaction
- Experiences teaching children whose primary language is other than English and/or children with specific learning and communication difficulties
- Experience working with high achieving or high potential students
- Experience with an inquiry-based framework
- A minimum of three years relevant teaching experience in a K-12 accredited school.
- Master's degree from an accredited university and teaching certification
- Evidence of relevant professional development
- Knowledge of the Response to Intervention model preferred

The [Teaching Standards Framework](#) guide the responsibilities of an ASB Educator.

Core Values

We believe that...

Each person has equal intrinsic value.

People are responsible for the choices they make.

All people have potential for growth.

Internal motivation is the most powerful driver of learning and success.

A balanced lifestyle is the essence of well-being.

Mutual trust and respect are essential for healthy, enduring relationships.

Embracing our interdependence is vital for community to flourish

Practice, perseverance, and reflection are integral to a culture of excellence.

We are the trustees of our environment.

Child Protection and Safety:

The American School of Bombay promotes a safe and positive community and has a special obligation to protect students. All Employees are bound by the Code of Conduct and required to submit a government issued background verification. All members of the community are responsible for the safety and well-being of every child.

Note:

All American School of Bombay employees will have a job description which will outline responsibilities, specific duties and delineate lines of reporting. However, at times, an employee may be assigned a task that is not spelled out in their job description including a job customarily assigned to another individual. In such cases, it is essential that a collaborative spirit of collegial interaction is demonstrated. Supervisors will keep in mind the job description when assigning tasks and adhere to the spirit, if not the letter of the job description.