



## American School of Bombay

### Job Description:

**Position:** Teacher  
**Division:** ES / MS / HS  
**Supervisor:** Divisional Principal

### Position Summary:

The American School of Bombay is a center of learning for students, educators, and thought leaders from around the world. Educators at ASB ensure that students learn essential skills and content while developing their interests and passions. They are primarily responsible for the instructional process, curriculum development, and classroom climate. ASB Educators engage in continuous learning and embrace the school's mission.

### Commitments:

ASB's mission and core values guide their leadership:

*We inspire all of our students to continuous inquiry, empowering them with the skills, courage, optimism, and integrity to pursue their dreams and enhance the lives of others.*

*We believe that...*

- Each person has equal intrinsic value.
- People are responsible for the choices they make.
- All people have potential for growth.
- Internal motivation is the most powerful driver of learning and success.
- A balanced lifestyle is the essence of well-being.
- Mutual trust and respect are essential for healthy, enduring relationships.
- Embracing our interdependence is vital for community to flourish
- Practice, perseverance, and reflection are integral to a culture of excellence.

- We are the trustees of our environment.

### **Capabilities:**

#### Critical Thinking:

- Utilizes a repertoire of teaching skills and knowledge of students and how they learn to deliver cognitive processes of instruction
- Analyzes and applies differentiated learning engagements that are stimulating and meet the needs of individual learners as well as supporting the instructional outcomes
- Evaluates and reflects on current research and professional practice on a regular basis to make effective use of pedagogical tools to support student learning

#### Collaboration and Social Skills:

- Models, shares and initiates best practices, concepts, and systems related to planning and designing instruction in collaboration with colleagues.
- Creates an enjoyable classroom climate that is safe, respectful, and inclusive while promoting a learning environment that fosters student ownership and learning.
- Participates in shared decision making, community building, and develops the leadership and skills of others.

#### Creative and Innovative Thinking:

- Approaches planning and teaching with a growth mindset and takes risks to foster a creative and innovative learning environment
- Promotes a learning environment where students are creative, innovative and risk-takers
- Integrates available technology into the classroom and explores emerging technologies
- Provides opportunities for students to initiate and adapt engagements to enhance their learning

#### Managing Complexity:

- Pursues content knowledge and best instructional practices
- Expertise and understanding of the structure of the discipline
- Aligns curriculum with a coherent progression
- Embraces the diversity of ASB and Mumbai by moving beyond the classroom walls and encouraging students to maximize their impact on the community
- Develops culturally respectful teaching approaches

- Maintains confidentiality with honesty and ethical integrity with self-knowledge, values, beliefs, and standards

The [Teaching Standards Framework](#) guides the responsibilities of an ASB Educator.

**The Ideal Candidate Will Have:**

- An understanding of applying the approaches to learning and demonstrated knowledge of integrating technology to enhance learning
- Excellent interpersonal and communication skills that promote collegial interaction
- A minimum of three years relevant teaching experience in a K-12 American / International School
- Master's degree from a recognized university and teaching certification
- Experience with an inquiry-based framework
- Evidence of relevant professional development

**Child Protection and Safety:**

The American School of Bombay promotes a safe and positive community and has a special obligation to protect students. All Employees are bound by the Code of Conduct and required to submit a government issued background verification. All members of the community are responsible for the safety and well-being of every child.

**Note:**

All American School of Bombay employees will have a job description which will outline responsibilities, specific duties and delineate lines of reporting. However, at times, an employee may be assigned a task that is not spelled out in their job description including a job customarily assigned to another individual. In such cases, it is essential that a collaborative spirit of collegial interaction is demonstrated. Supervisors will keep in mind the job description when assigning tasks and adhere to the spirit, if not the letter of the job description.