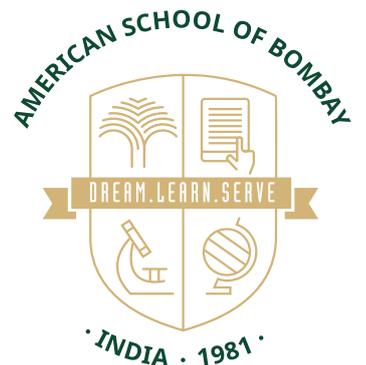




# Stay Safe at the American School of Bombay

A Roadmap for Reopening Our Campuses

1st January 2021



## Welcome Back to Campus

ASB will be welcoming students back with a staggered start, following clear guidelines focused on the health, wellness and safety of all those on-campus. It has been our consistent approach to follow guidance from the World Health Organisation (WHO), the Center for Disease Control (CDC), and the Governments of India and Maharashtra, and our return to school will be no different.

This document outlines our guiding principles and sets out the processes and procedures for our community to follow in order for us to reopen school safely.

Our return to campus will be staged in phases. This will allow us to continually review and revise our processes and protocols, ensuring we adapt to new guidelines from official channels as they arise.



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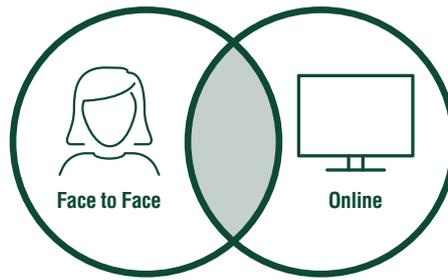
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# Plan of Action





**Mission**



**Continuity of Learning**



**Community Well-Being**

## 1. Guiding Principles

### 1.1 Introduction

Community alignment, trust in the school protocols, and ongoing communications is essential as we return to on-campus instruction. We are in this together and we rely on parent and community support in the following ways:

- Reinforcing and supporting with your children the messages and protocols we are using at school.
- Respecting the boundaries and structures we have put in place.
- Partnering with us as we navigate the uncertainties.

Our Mission and Core Values will frame all our decisions, as we respond with empathy and transparency to the evolving situation using the following Guiding Principles:

1. Stay true to ASB's Mission and Core Values.
2. On-campus learning is the preferred model of instruction, whenever it is safe to do so.
3. Continuity of learning is our priority. We will retain virtual learning for the 2020/21 academic year.
4. Safe practices will be implemented to protect our whole community, including notifying our health team of any illness.
5. Community well-being and connections are imperative. We will prioritize student, faculty, staff, and our community's health, safety and well-being through community connections and social-emotional learning.
6. Ensure health and safety policies are informed by official channels, are clearly communicated, and effectively implemented, whilst also being continually reviewed and updated.
7. Promote practices and policies to reduce risk of virus transmission, and support our capacity to be responsive and agile when facing changing health circumstances.

### 1.2 Compliance, Guidance, and Partners

ASB will comply with all current local and national government regulations. These are dynamic, and change is frequent.

- ASB will use official channels to inform our decisions, and our compliance will be monitored by the **Brihanmumbai Municipal Corporation (BMC)**, and **Ministry of Health and Family Welfare (MOHFW)** and other bodies.

- ASB is guided by published advice from the **Center for Disease Control (CDC)**, the **World Health Organization (WHO)**, the **American Academy of Pediatrics**, and our protocols are approved by **International SOS**.
- ASB has researched best practice; models from international schools that have reopened and we have undertaken our own risk assessments to adapt to the unique situations of our environment in Mumbai.
- ASB has aligned key principles and procedures with the American International School Chennai and The American Embassy School, Delhi.

### 1.3 Driven by Mission and Care

ASB has always acted with a high degree of certainty, driven by our mission. Even in these incredibly uncertain times, we will continue to be an anchor for our community, relentlessly focused on the health, safety, and well-being of our students, educators, and staff.

ASB's Mission and Core Values are the driving principles behind all our decisions and actions, and are more important than ever. It is through our Missions and Core Values that we can prioritise decisions and navigate uncertainty.

#### **Our Mission**

We inspire all of our students to continuous inquiry, empowering them with skills, courage, optimism, and integrity to pursue their dreams and enhance the lives of others.

#### **Core Values**

*We believe that...*

#### **Personal**

- Each person has equal intrinsic value.
- People are responsible for the choices they make.
- All people have potential for growth.
- Internal motivation is the most powerful driver of learning and success.
- A balanced lifestyle is the essence of well-being.

#### **Interpersonal**

- Mutual trust and respect are essential for healthy, enduring relationships.
- Embracing our interdependence is vital for the community to flourish.
- Practice, perseverance, and reflection are integral to a culture of excellence.
- We are the trustees of our environment.

## 2. Process & Protocols

### 2.1 Snapshot

To ensure our community stays safe when we return to campus, and to minimise the risk of people getting sick or having to stay home due to others' sickness, below is a snapshot of our reopening process.

#### 1. Before Returning

- a. COVID-19 test taken within 72hrs of your first day and the result submitted to the Health Office [covidhealth@asbinida.org](mailto:covidhealth@asbinida.org).
- b. Download the 'ASB India Connect App to allow for daily screening.
- c. Completed Annual Health Form OR Admission Health Form.
- d. Consent to COVID-19 testing at school.
- e. If recently returned to India, confirmation of return date.
- f. If relevant, laboratory confirmation of COVID-19 infection within the last 3 months.

#### 2. Opening Weeks

- a. Orientation to new processes and protocols.
- b. Health and safety briefings.
- c. Focus on connecting as a community.
- d. Social activities to reorient everyone to being back on-campus.

#### 3. Every Day

- a. Daily screening via ASB India Connect App, including declaration of any recent overseas travel.
- b. Temperature screening upon arrival each day.
- c. Wear your mask and bring an extra mask in a sealed bag.
- d. Physical distancing when you can.
- e. Handwashing/sanitizing regularly.
- f. Stay within your assigned 'bubble'.
- g. Bring your own equipment - water bottle, lunch, chargers, pens, headphones, etc.
- h. Stay home if sick.

#### 4. Weekly Covid Testing

- a. To monitor the ongoing health of our community, mandatory weekly COVID antigen testing will be conducted for all students and staff.
- b. This will be provided on-campus, at the expense of ASB.
- c. ASB has teamed with Metropolis Pathology who will be conducting the tests under the direct supervision of a member of the Health Office.
- d. As with all COVID testing within India, local health authorities will be informed of any positive test.



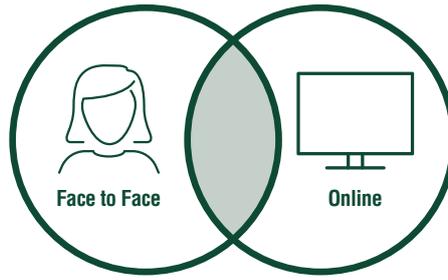
#### Case Story 1: Protocols to keep our community safe.

Jane's driver has tested positive. Jane is a student in 9th Grade. Jane is in the car with the driver for lengthy periods of time each day.

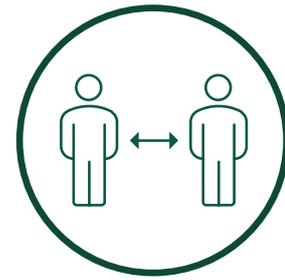
- Jane needs to quarantine and be tested.
- All members of Jane's school bubble can continue at school.
- If Jane tests positive within 2 days of being away from school, all members of her bubble need to quarantine and be tested.



**Stay home if sick**



**Continuity of Learning**



**Physical Distancing**

### **3. Returning to Campus**

#### **3.1 Community Rights & Responsibilities**

Our responsibilities to ourselves and each other have never been more important. As we return to school it is imperative for us all to reflect on both our Rights and our Responsibilities so we can all stay safe and reduce risk to our community.

##### **Rights**

- Every student, teacher, staff member and wider community member should be valued and cared for.
- We have the right to expect emotional and physical safety.
- Members of our community can expect a high level of concern for their health and safety.
- Everyone is entitled to expect that our community will make every effort to take reasonable precaution to prevent exposure to COVID-19.

##### **Responsibilities**

- ASB expects all members of our community to quarantine for 14 days following arrival in India from overseas.
- Interactions with friends, strangers and our community should be self-aware, respectful and courteous.
- Our community will comply willingly with rules and policies designed to keep our community safe.
- We will think of others and will respectfully adjust our behaviour to ensure the safety of our community.
- We will respect policies and expectations, even when inconvenient to ourselves.
- Everyone on our campus will wear masks, wash and disinfect their hands frequently, and will maintain physical distancing.
- All members of our community will follow self-screening guidelines, and will refrain from coming to campus when symptomatic.
- Minimize contact outside the home “bubble”.
- Create “safe social bubbles” where families agree on procedures and distancing.
- Avoid crowded events or places where social distancing may not be possible.
- Ensure children understand the expectations for social contact.

### **3.2 When We Will Return**

ASB is resolved to do everything we can to open our campuses safely because we believe doing so is in the best interests of our students. There are two determining factors that will allow us to do this:

- When the Central, State and Local Governments of India, Maharashtra and Mumbai confirm we are legally allowed to open; and
- When all the conditions of our 'Decision Making Variables' rubric are met.

We all share a common goal: to keep our children and all those we care about as safe as possible. In striving to meet this goal, ASB recognizes the different cultural, family, and individual norms associated with risk acceptance and aversion.

ASB fully respects parent choice regarding student on-campus attendance and will maintain our virtual Learning platform until the end of the 2020/21 school year.

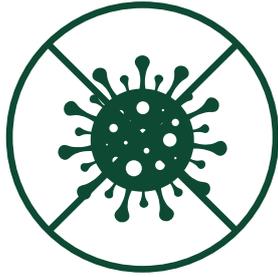
## **4. Confidentiality**

Confidentiality of individual medical information is important and will be maintained for all staff and students. In the event that there is a COVID-19 positive test that affects our community, students and staff may be requested to self-isolate and not return to school for a number of days. Requests to the wider community to quarantine away from school will not include any details of the person who has tested positive.

The school community is requested to respect the privacy of our members and refrain from asking for additional information.

Before Returning





COVID-19 test



ASB India Connect App



Personal equipment

## 5. Before Returning to School

### 5.1 Checklist for Preparing for Your Return

The following checklist must be completed by all students and staff prior to returning to campus:

1. COVID-19 test result taken within 72hrs of first day.
2. Completed Annual Health Form OR Admission Health Form.
3. Consent to COVID-19 testing at school.
4. If recently returned to India, confirmation of return date.
5. If relevant, laboratory confirmation of COVID-19 infection within the last 3 months.
6. Download the ASB India Connect App to allow for daily screening.
7. Ensure you have all personal equipment (i.e. masks, hand sanitizer, laptop and charger, lunchbox, drink bottle, pens and pencils, headphones etc.).

### 5.2 Testing Before Your First Day of School

It is a requirement for all staff and students to follow the below testing protocols prior to returning to school. These guidelines will be reviewed as and when new recommendations are issued by official channels and International SOS.

- All students and staff must provide a negative COVID-19 PCR test dated within 72 hours of their first arrival on-campus. A copy of an official report should be sent to [covidhealth@asbindia.org](mailto:covidhealth@asbindia.org).
- Students will be required to source and pay for this test privately.
- The receipt of a negative report will initiate set up of the ASB India Connect App for daily health screening for that individual.
- If an individual receives a positive result, they will need to isolate for a **minimum of 17 days from the start of symptoms** (see Tables 1 & 2 for details of quarantine and isolation protocols).
- ASB Health Office staff should be notified of this positive result on [covidhealth@asbindia.org](mailto:covidhealth@asbindia.org).
- Attendance on-campus at ASB will be sanctioned by the Health Office after the ASB isolation and quarantine requirements have been met (see below).

### 5.3 Isolation (For a confirmed case)

INDIA	CDC	ASB
<p>- <b>17 days including:</b>            - 10 days including 3 days fever free under care of govt agency            - 7 further days after discharge from govt oversight.</p> <p>For more information <a href="#">click here</a>.</p>	<p>- <b>10 days</b> after onset of symptoms (of positive test if asymptomatic), and - - free from fever for 24 hrs and            - other symptoms are improving.</p> <p>For more information <a href="#">click here</a>.</p>	<p><b>- 17 DAYS MINIMUM (As per MOHFW India requirements)</b></p>

### 5.4 Quarantine (For a contact of a confirmed case)

INDIA	CDC	ASB
<p>There are no guidelines except as related to returned travelers.            - 14 days.</p> <p>For more information <a href="#">click here</a>.</p>	<p>- 14 Days from last contact with an infected individual.</p> <p>For more information <a href="#">click here</a>.</p>	<p><b>- 14 DAYS FROM LAST CONTACT (as per CDC)</b></p> <p><b>- 14 DAYS FROM ARRIVAL IN INDIA</b></p>

### 5.5 Provision of Previous Test Results

If a student, or member of faculty or staff has tested positive to COVID-19 within the last 90 days, please send a copy of the official test result to [covidhealth@asbindia.org](mailto:covidhealth@asbindia.org). This will enable appropriate decisions to be made regarding the need for testing if a positive case occurs within the school.

### 5.6 Consent for Testing at School

Parents will be asked to provide consent for COVID-19 testing for their child. This will be a part of the Annual Health Form. A separate form will be provided for new Admissions. Testing will be performed for:

- Weekly screening.
- In the event that a person has COVID symptoms at school.
- As part of contact tracing in the event that we have a positive case on campus.

## 6. On-Campus Orientation

All staff and students will undertake an orientation during Phase 1 of our reopening.

- During Phase 1, all students who wish to return to physical school will need to engage in on-campus orientation with their class/grade/assigned 'bubble'.
- These orientations will be led by grade level teams.
- The Health Team will be visiting the grades to be part of the orientation sessions regarding health concerns, what action to take, build confidence, and set the stage for learning success.



Elementary School assigned seating.

### Case Story 2: Protocols to keep our community safe.

A cleaner allocated to a specific bubble tests positive. She has no direct contact with the students. She cleans the space before/after student attendance.

- Cleaner needs to isolate.
- Students within the bubble can remain in school.
- Deep cleaning of the space and re-location of the students for deep cleaning. This may require some VL to allow this cleaning to occur.
- Other cleaners/staff members who have had contact with the infected cleaner should quarantine.

On-Campus





**ASB India Connect App**



**Health Screening**



**Wear your face mask**

## 7. Entering School

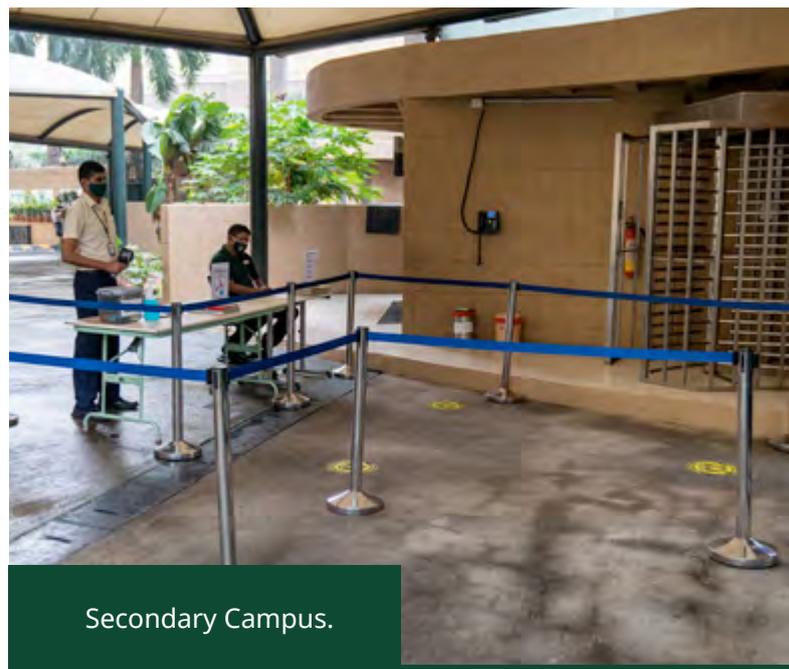
### 7.1 Daily Screening

The following daily screening procedures will take place:

- All students, faculty, and staff will complete a screening using the ASB India Connect App.
- The screening is best completed prior to departure from home.
- Entrance to campus will be gained by scanning the individual's QR code on arrival.
- This can be provided on the individual's smartphone or by using the provided laminated individual QR code.
- Entrance will not be granted for any person who cannot provide a 'green' clearance on the app.
- All individuals will have their temperature scanned on arrival on-campus.
- If a normal temperature is recorded the person can be admitted to campus after either washing their hands or applying hand sanitizer.
- If fever is detected, the person will be provided with appropriate care by a member of the Health Office and entrance to campus will not be allowed.
- Expect to be greeted by health staff wearing PPE.
- Adhere to all directions given by our teaching, security, support and health staff.



Elementary Campus.



Secondary Campus.

## 7.2 Minimizing exposure

Both campuses will be opened to a limited number of students, faculty and staff when we reopen in Phase 1. This will look slightly different for Elementary, Middle and High School.

Important to note:

- Students and faculty will only be permitted entry to campus on the days they are allocated to attend.
- Non-teaching staff will only be allowed to return to school if they have specific tasks that require them to be on-campus. All other staff will remain virtual until further notice.
- Support staff will live on-campus on a rotational basis to ensure the safety of our community (see the 'Support Staff in Residence' section of this document).
- All persons on-campus - students, faculty and staff - will be assigned to specific 'bubbles'.
- Our 'bubbles' are intended to reduce the risk of transmission of COVID-19 and will allow us the ability to contact trace early, further reducing the risk to our wider community.
- No parents or personal staff of families will be permitted to enter campus during Phase 1.

## 7.3 Elementary Campus

Our goals in the Elementary School are to ensure the health, wellness and safety of students, to establish consistency, and to reintroduce student to the social norms and routines that accompany a school day.

In the Elementary Campus Phase 1 organization will include:

- 50% of the capacity of a grade level on-campus.
- WIN Wednesday will continue.
- Orientation to school, staggered, by grade level.
- Wednesday orientation sessions, repeated regularly.
- KG-Gr 5 students will be in grade level bubbles.
- PreK students will be in dual-class bubbles.
- Staggered start times each day by grade.
- Youngest will come first, with any ES siblings.
- Specific entrances/staircases will be advised in advance of first day.
- Campus movement and bathroom protocols in place.
- Virtual Learning will be maintained as close as possible to its current form in Phase 1.
- Students will be on-campus with their grade level peers and the grade level educators allocated to on-campus instruction.



Assigned seating on Elementary Campus.

## 7.4 Secondary Campus

In Phase 1, our priority in both Middle and High School will be bringing students back to school and reintroducing them to the social norms and focusing on connecting as a community.

School Time will be for social-emotional learning and reconnecting with each other:

- Middle and High School will utilize entire secondary campus to ensure physical distancing.
- Assigned seating/spaces for students in classrooms.
- All staff and students will be allocated bubbles according to their class groups.
- There will be assigned workrooms for teachers.
- Bathroom protocols/numbers for physical distancing.
- Virtual learning schedule will continue.



Assigned seating on Secondary Campus.

### Case Story 3: Protocols to keep our community safe.

Johnny is in 4th Grade and has tested positive. He has two siblings - one in 2nd Grade and one in Kindergarten.

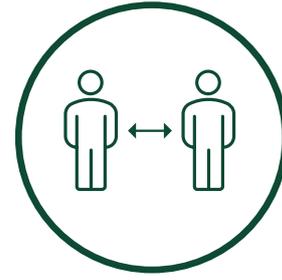
- Johnny needs to go home and isolate.
- All members of his 'bubble' will have to quarantine and be tested - this includes his teacher(s) - anyone who has had more than 15 minutes of contact with Johnny.
- Johnny's sisters will need to quarantine and be tested. Social distance at home.
- Members of Johnny's sister's bubbles can remain in school.
- If one of the sisters becomes unwell and tests positive, members of their bubble will need to quarantine and be tested.



**Wear your face mask**



**Wash/sanitise your hands**



**Physical distance**

## **8. Health and Safety Measures**

### **8.1 General Guidelines**

During school time, all staff and students will need to adopt a set of social norms within ASB to ensure we lessen the risk of potential transmission of COVID-19. In summary, these include:

- Masks should be worn at all times (except when eating and drinking).
- For the protection of others, masks with valves should not be used.
- Frequent and regular hand washing for at least 20 seconds.
- Use of hand sanitizer if hand washing is not available/convenient.
- Maintain social distancing of at least 1.8m / 6ft.
- Cough/sneeze into your elbow.
- If a tissue is required, dispose of it immediately in the appropriate bin, then wash your hands.
- Do not share food or equipment.
- All personal items should be brought from home. This includes water bottles, laptops, pens, pencils & stationery, and any tech equipment.
- Minimise car sharing.
- Remain within your designated area and/or designated group.

### **8.2 Face masks and shields**

The wearing of masks by staff, students and visitors to both campuses at all times except when eating or drinking.

Importantly:

- Students and staff are asked to bring their own masks and to be wearing them on entry to campus.
- Students are asked to bring a spare mask in a resealable ziploc bag.
- Where possible, please label masks with your child's name.
- Additional masks will be available in case a replacement is required.
- Masks are mandatory; face shields are optional. Please note that masks must also be worn even when wearing a face shield.
- For the protection of others, masks with valves must not be used.

### **8.3 Handwashing and sanitization**

During Orientation, students will be reminded about how to wash hands correctly, including the golden rule of at least 20 seconds of washing. Clear guidelines include:

- Teachers will remind students to wash their hands properly throughout the day.
- Hand sanitizers will be placed throughout the school, including at the entrance, outside classrooms and in common areas.

- Disinfectant spray and paper towels will be provided in each classroom for students and teachers to wipe down any equipment used.
- All individuals should hand wash/sanitize prior to entering a learning space.
- All individuals should clean their learning/eating space prior to, and after, use.



#### **8.4 Facilities**

It is our commitment to our students and community to bring school back to life in as many areas as we can. It is our intent to ensure that shared facilities - such as playing fields, playgrounds, science labs, and music rooms - will be accessible and functional. Where facilities or equipment are shared we will:

- Allow access only within assigned 'bubbles'.
- Ensure all shared facilities and equipment are cleaned and sanitized before and after use.
- Ensure adequate time so that students do not interact with those outside their 'bubble'.

#### **8.5 Cleaning**

- Cleaners will be assigned to each 'bubble'.
- Cleaners with each bubble remain and clean shared facilities, including playground equipment, sports equipment, and other spaces such as science labs.
- Cleaning products meet Indian and US EPA guidelines.
- Students will be educated in how to maintain their own learning space to minimize the risk to themselves and others.

#### **8.6 Safe Distancing Measures**

The following Safe Distancing Measures will form part of our daily routine:

- Everyone (students, faculty and staff) to remain within their allocated 'bubble of people'.
- Documentation of participants of each bubble will be completed in each division or work team.
- Direction of movement around the building will be marked and should be adhered to at all times.

- The elevator should not be used except in the case of a person who can not walk the stairs. Permission to use the elevator will be granted by the Health Office on a case-by-case basis.
- Numbers of individuals within a given space should not exceed the predetermined limit based upon COVID-19 safe spacing.
- Social distancing should be utilised at all times, as appropriate.
- In special circumstances, a student's age and/or emotional state may require social distance guidelines to be reviewed.

### **8.7 Ventilation and Air Quality**

Thankfully, ASB's endeavor to provide optimum air quality for students is something we have been committed to for some time. During COVID-19 restrictions, ensuring our classrooms are ventilated, and our air quality safe, is vital.

As a reminder, purifying indoor air by three-stage HEPA filtration, monitoring indoor air quality with real-time sensors, enclosing the play areas and recreational spaces, and having more than 50,000 live indoor plants including green walls are some of the initiatives that ensure the best possible indoor air quality within the school campuses.

HEPA filtration is what is advised for COVID-19 healthcare settings, and our air filtration system enables us to provide the healthiest air quality for returning to school.

ASB measures and monitors air quality across all its campuses in real time using the latest technologies to take pre-emptive and corrective actions as needed. Our classrooms and shared spaces are well ventilated.

### **8.8 Illness While at School**

If a person becomes unwell for any reason while at school, assistance should be obtained from the Health Office. Assessment will be made to determine the appropriate care for the individual.

If symptoms are suggestive of COVID-19, the individual will need to leave campus. COVID-19 testing will be required as soon as possible, and certainly on the same day. If consent has been given, testing can be done at school, prior to leaving campus.

Our Health Office will commence in-ASB contact tracing as soon as a case has been confirmed.

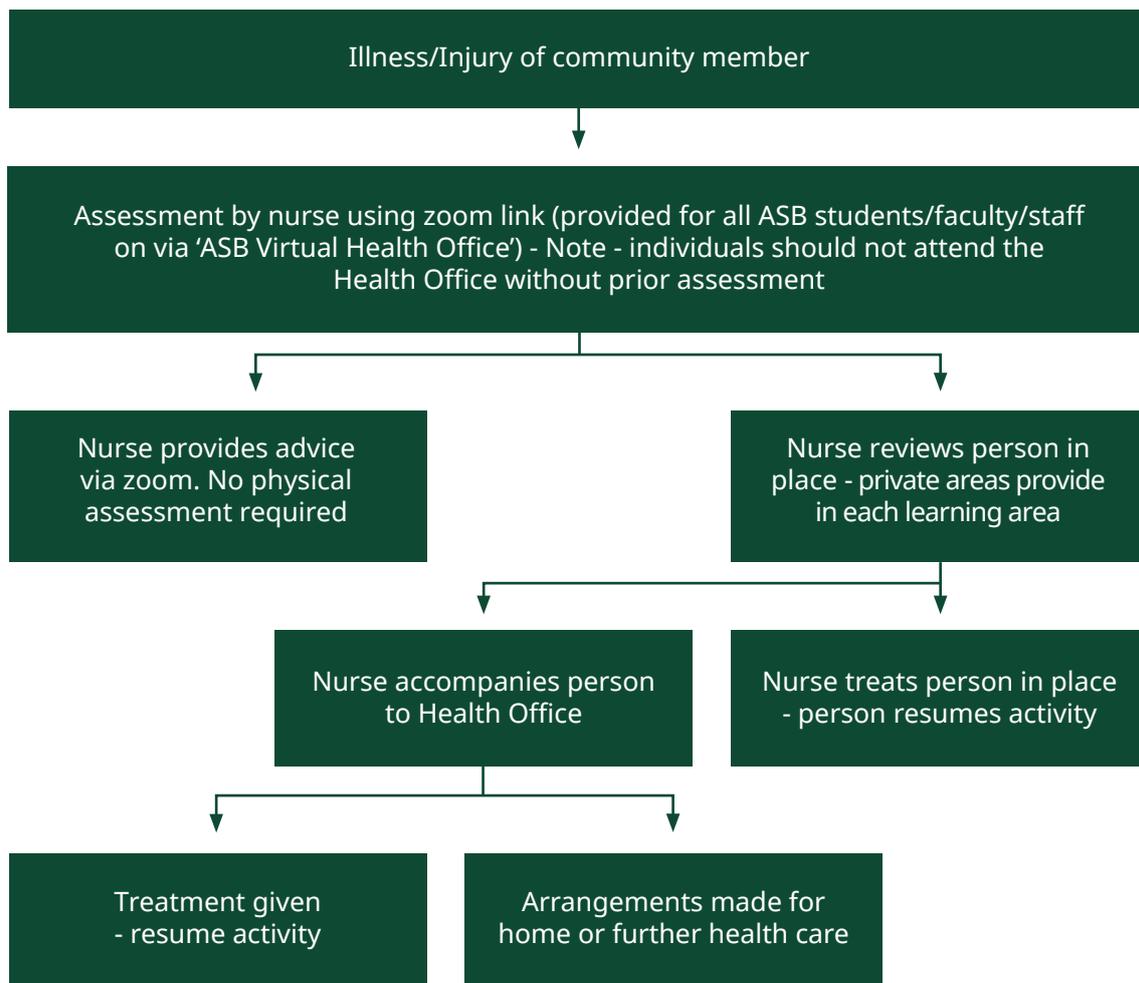
### **8.9 Health Support at School**

In an attempt to minimise movement through the campus, nurses will provide care to individuals in their place of work or study. Attendance at the Health Office will only be on the instruction of the treating nurse.

The Health Office can be contacted by students, faculty or staff utilising a provided zoom link. This can be accessed on the 'ASB Essentials' bookmark, accessible by all staff and students. The attending nurse will determine if the person needs:

- Immediate attention in place: The nurse will attend immediately (eg trauma or collapse).
- Verbal assessment and advice only: As provided over zoom.

- Attention in place: The nurse will attend. Further assessment will be provided in designated 'private' spaces available within close proximity of the individual's 'bubble' location.
- Accompaniment to the Health Office: The nurse will accompany the individual to the Health Office. Further assessment and care will be provided either in the COVID-19 isolation room (if possible COVID-19 symptoms are present) or in the general section of the Health Office.
- Nurses will use PPE as appropriate.



In addition, the following support will be provided:

- Doctor's Clinic: Appointments with the doctors (Dr Ajit or Dr Kolke) can be booked by email to [ssnurse@asbindia](mailto:ssnurse@asbindia) (for Dr Kolke on SSC) or [esnurse@asbindia](mailto:esnurse@asbindia) (for Dr Ajit on ESC). Appointments may be via zoom or in person as appropriate and directed by Health Office staff.
- First Aid kits are available in all learning, office and outdoor spaces.
- Ice will be available for treatment of injury within easy access of all 'bubble' spaces.
- Sanitary products are available in all female bathrooms.
- Masks should be supplied from home, but if required, additional masks can be supplied by the Health Office.

## 8.10 Guidelines for Staying Away

### Do not attend school if:

- You have tested positive for COVID-19 or if you are awaiting the results of a test for COVID-19.
- You have been a contact of a person who has tested positive for COVID-19. (Contact is defined as having 15 minutes in a 24 hour period with the person, from 2 days prior to them developing symptoms/testing positive).
- You have returned to India from overseas within the previous 14 days.
- You have any of the following symptoms:
  1. Fever.
  2. New cough.
  3. Sore throat.
  4. Shortness of breath/Difficulty breathing.
  5. Loss of taste and/or smell.
  6. Lethargy.
  7. Diarrhoea.
  8. Nausea/Vomiting.
  9. Body ache.
  10. Headache.

## 8.11 Community Cases & Guidelines for Self-Isolation

The following guidelines, based upon current MOFHW and CDC guidelines, and sanctioned by International SOS, will be utilised for returning to school after illness:

- Following non-COVID illness individuals need to be fever and symptom free for 72 hours prior to returning to campus;
- Following COVID-19, do not return to campus until you are well and have satisfied current isolation and discharge guidelines.

If a person who has been on-campus within the last 2 days tests positive to COVID-19, or has been in contact with a person who has had a positive test, the protocol on the following page will be utilised to determine isolation and quarantine requirements.

In addition:

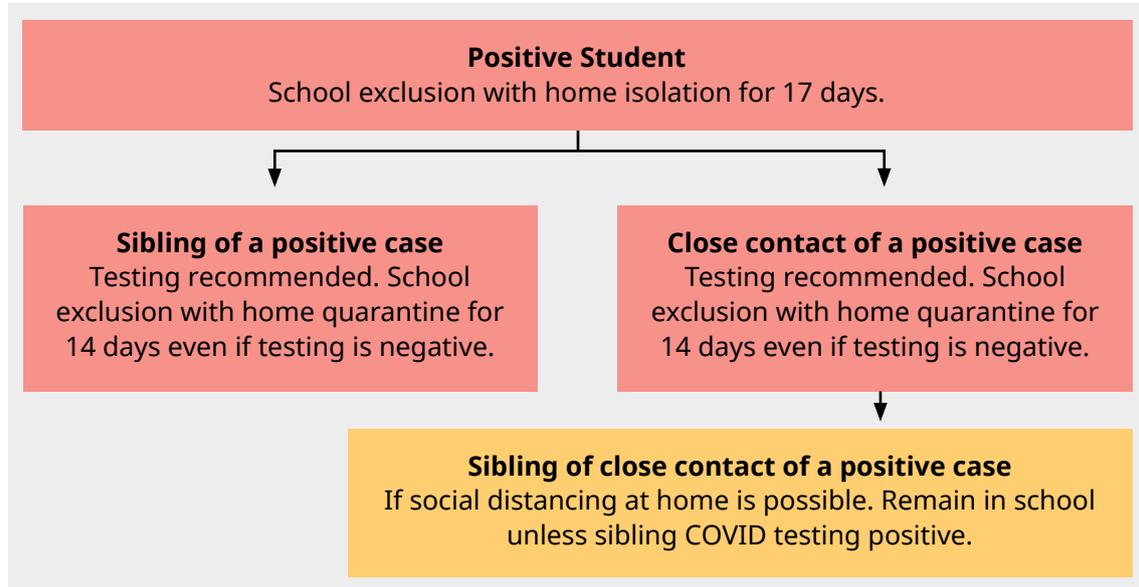
- All contacts need to be tested as soon as possible. If consent has been given, testing can be done at school, prior to going home.
- An email will be sent to families of those requiring quarantine (contacts), after phone contact.
- The nurses will follow up with all students, faculty and staff who are isolated or quarantined and provide any assistance required.
- Virtual learning will be provided for all students if they are well. Nurses will communicate with the appropriate divisional staff to alert them of the need and approximate time frame that virtual learning will be required.
- Isolation/quarantine days will be inputted into the ASB India Connect App and attendance on-campus will not be allowed until the isolation/quarantine requirements have been met.

## 8.12 On-Campus attendance decision protocol

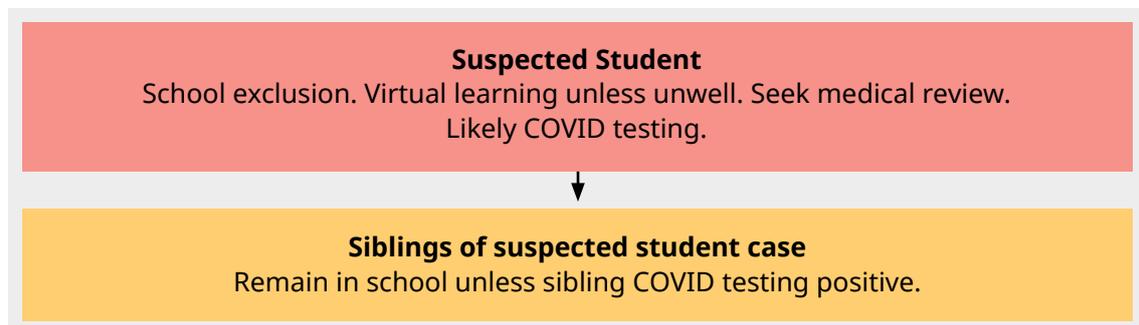
Content Reviewed and validated by international SOS, 29/11/2020.

**References:** Ministry of Health and Family Welfare. For more information [click here](#).

### Positive Student



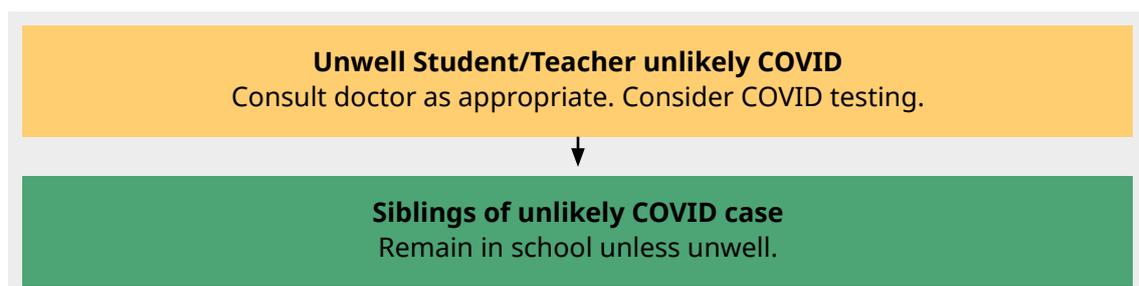
### Suspected Student



### Student/Teacher with positive household case



### Unwell Student/Teacher unlikely COVID

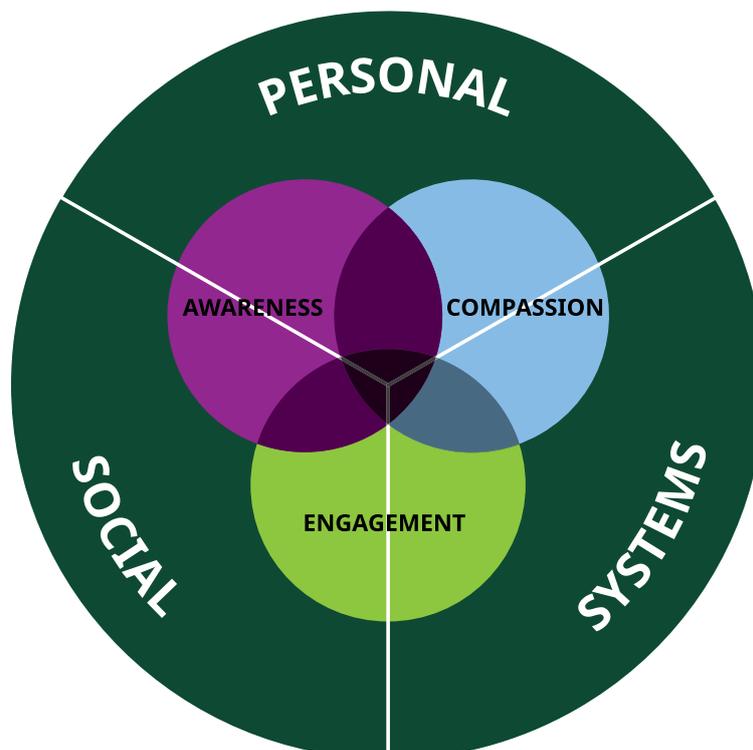


### 8.13 Emotional Wellness and Support

The emotional well-being of our students, staff and community is paramount, and while we are excited about returning to campus, we recognize that there may be students and staff who feel overwhelmed and/or nervous. Our new processes and protocols will require a certain level of discipline from all of our community, and we appreciate that this may put some strain on individuals.

As part of our commitment to ensure the emotional well-being of our community we will:

- Continue to utilize the Social, Emotion, Ethical (SEE) Learning framework to structure and guide our school wide social emotional learning instruction.
- Continue our social emotional learning opportunities for all divisions, each school day. For the Middle and High School students, this is the advisory period. In Elementary School, these are the Morning Meetings and Counseling lessons. These sessions will allow staff to provide opportunities for students to express their thoughts and feelings in a structured setting.
- Counseling team will continue to provide all students access to services, in person or virtually. On campus support will be available based on the division and/or rotation of the counseling staff.
- Counseling team will continue Parent Coffee sessions to support the needs of each division.
- MS and HS students will meet either the school counselor or school psychologist for a small group orientation and check in prior to the start of blended learning.

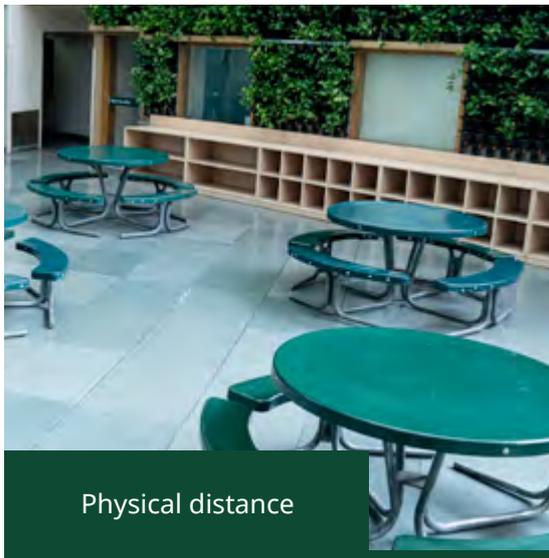


## 9. Transport

- School buses will not operate in Phase 1.
- All students and staff are required to make their way to school using private transportation.
- Carpooling is discouraged unless you are carpooling with people within your assigned bubble.
- Bus transportation will be reviewed for Phase 2.

## 10. Cafe and Meals

- There will be no food prepared or sold on-campus in Phase 1.
- All students and staff must bring their own snacks and lunch with them to campus.
- There will be no food deliveries permitted from outside delivery agents such as Swiggy, Zomato or directly from restaurants.
- The use of microwave ovens or communal fridges on campus will not be permitted.
- In the event that a student forgets their lunch, parents will be contacted to organise for lunch to be brought to them.

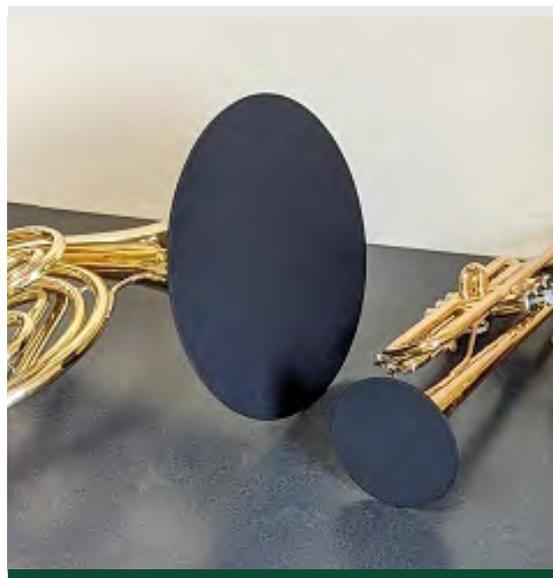
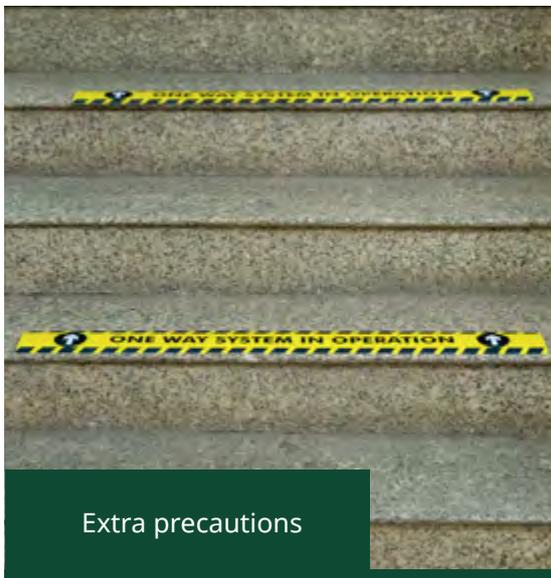


## 11. Sports and Specialist Activities

Getting our students back into physical activity is a priority. During physical activity:

- Masks will be worn.
- Sanitization of equipment will occur before and after activities.
- Facilities and spaces are constantly ventilated using HEPA filtration.
- On days where students have PE they will be required to wear their PE kit to school.
- Locker rooms will be closed.
- The swimming pool will not be used.
- All sports will be evaluated to determine the risk factors, and decisions about what sports will be played, and in which bubbles, will be decided by the leadership team.

Specialist activities include Music, Art, Drama and Science - anywhere we use additional equipment and/or facilities. For these subjects and activities extra precautions must be taken to ensure the safety of our community.



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